

KNOX COUNTY SCHOOLS
"Equal Opportunity Employers"

RETURN TO:

Knox County Educational Service Center
308 Martinsburg Road
Mount Vernon, OH 43050

Check
Preference(s)
 Centerburg
 Danville
 East Knox
 Fredericktown

APPLICATION FOR PROFESSIONAL EMPLOYMENT

Date _____ 20____

Name _____
(Last) (First) (Middle)

Present Address _____
(Street and No.) (City and State) (Zip) (Telephone)

Home or Permanent Address _____
(Street and No.) (City and State) (Zip) (Telephone)

Have you been a resident of the State of Ohio for the past five years? _____ If you have not been a resident for the past five years, what was your previous address? _____
(Address) (City and State) (Zip)

Type of Ohio Certificate(s) in force: Kindergarten-Primary Elementary Middle School High School
 Licensure (2 Year) Licensure (5 year) Professional (8 year) Permanent

High School or Special Areas for which you hold Certification: _____

List subjects(s) or grades in order of teacher preference: _____

Activities you can supervise or direct: _____

Position for which you are applying: _____

Are you currently under contract: **YES NO** If yes, circle type: **LIMITED CONTINUING**

Are you willing to come for an interview: **YES NO** When could you begin work? _____

TEACHING AND ADMINISTRATIVE EXPERIENCES: (If you have less than five (5) years of teaching experience, include your student teaching assignment. List in reverse chronological order.)

Dates From - To	District Name and Address	Teaching Assignment	Administrator to Whom You Were Responsible

Military Service in Months _____

(over)

EDUCATIONAL PREPARATION (List chronologically beginning with high school)

Name and Address
of Institution

Date Attended

Degree

Major

Minor

Briefly explain why you should be employed by the Knox County Schools (use an additional sheet of paper if needed):

Have you ever had a continuing contract? YES _____ NO _____

Have you ever been convicted of a felony? YES _____ NO _____ If yes, please explain on a separate sheet of paper.

REFERENCES (at least three (3) persons who are familiar with your professional ability)

Name

Official Position

Complete Address

Telephone

It is understood and agreed that Knox County Schools may contact former employer(s) for verification of my employment history and the Bureau of Criminal Identification and Investigation (BCI) for a background check and I hereby consent to such inquiries.

I understand that if I am employed prior to the District's receipt of the BCI/FBI report and verification of my work experience, my continued employment will be conditioned on: 1) satisfactory work experiences as verified by contracts with former employers; and 2) receipt of a report demonstrating that I am in compliance with the Board of Education's rules and regulations regarding applicant/employee criminal records and disclosure of criminal convictions.

I further understand that falsification of any and all information on this application shall result in my being disqualified from employment or in my employment being terminated. By affixing my signature, I agree to the conditions listed on this application and will, if employed, tender my resignation or employment should I fail to fulfill these conditions.

SIGNATURE _____ DATE _____

Your application will be kept on file at the Knox County Educational Service Center for use by the local districts of Knox County who will be notified of its availability. Interviews for employment must be arranged by the local school district.